

Student Enrollment Agreement

SCHOOL INFORMATION

NATIONAL PROTECTIVE SERVICES INSTITUTE
3700 Fredericksburg Road, Suite #219 San Antonio, TX 78201
(210) 737-7233

STUDENT INFORMATION

Student Name:			
Address:		City/State/Zip:	
Telephone:			
E-mail Address:			

PROGRAM and PROGRAM COST

Course Name:			
Course Length:		Date the training is to begin:	
Tuition:		Other Expenses: (list separately)	
Books*:		Application Fee:	
Supplies*:		Technology Fee*:	
		Graduation Fee:	
* Fee is estimated and based on current cost and subject to change.			
TOTAL COST:			

METHOD OF PAYMENT

Method of Payment (check one)			
Online (<input type="checkbox"/>) (This is the preferred method of payment)			
Money Order (<input type="checkbox"/>)	Cashier Check (<input type="checkbox"/>)	Cash (<input type="checkbox"/>)	Other (<input type="checkbox"/>)
Interest-free payment plans are available for each term (or individual class), with up to 4 monthly payments. Students must pay all fees and \$100 per class in the first payment; the balance is divided by 3 and paid in equal installments for the remaining months until paid in full. Please contact an advisor to make payment arrangements.			
Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor hereunder.			

Contact us for submission instructions. This form will be signed and submitted electronically. If for some reason you are unable to sign and submit using the standard process, fax this form in its entirety to (888) 271-4768, or scan and e-mail to admissions@NPSOnline.net. Keep a copy of this form for your records.

CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contact is signed.

REFUND POLICY

1. Refund computations will be based on the number of lessons in the program
2. The effective date of termination for refund purposes will be the earliest of the following:
 - (a) the date of notification to the student if the student is terminated;
 - (b) the date of receipt of written notice from the student; or
 - (c) the end of the third calendar month following the month in which the student's last lesson assignment was received unless notification has been received from the student that he wishes to remain enrolled
3. If tuition and fees are collected before any lessons have been completed, and if, after expiration of the 72-hour cancellation privilege, the student fails to begin the program, not more than \$50 shall be retained by the school.
4. If the student who enters an asynchronous distance education course terminates or withdraws after the expiration of the 72-hour cancellation privilege, the school may retain \$50 of the tuition and fees and the minimum refund policy must provide that the student will be refunded the pro rata portion of the remaining tuition, fees, and other charges that the number of lessons completed and serviced by the school or college bears to the total number of lessons in the program.
5. A full refund of all tuition and fees is due in each of the following cases:
 - (a) an enrollee is not accepted by the school
 - (b) if the program of instruction is discontinued by the school and this prevents the student from completing the program; or
 - (c) if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentations by the owner or representatives of the school.

REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE

6. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
 - (a) if tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;
 - (b) a grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
 - (c) the assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - (A) satisfactorily completed at least 90 percent of the required coursework for the program; and

(B) demonstrated sufficient mastery of the program material to receive credit for completing the program.

7. Refunds will be totally consummated within 60 days after the effective date of termination.

ACKNOWLEDGMENTS

Approved and regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas.

I have received a copy of this enrollment agreement and current school catalog.

Student Initials: ()

Signature of Student

Date

Printed Name of Student

Signature of Authorized School Official

Date

Printed Name of Authorized School Official